

**MINUTES OF MEETING
GOLDEN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Golden Lakes Community Development District was held on Tuesday, June 5, 2012 at 10:00 a.m. at the Club at Eaglebrooke, 1300 Eaglebrooke Boulevard, Lakeland, Florida.

Present and constituting a quorum were:

Rich Weaver	Chairman
John L. Knapp	Vice Chairman
Corey Miller	Assistant Secretary
Anthony J. Stevens	Assistant Secretary
Michael Turner	Assistant Secretary

Also present were:

Gary Moyer	Manager
Scott Clark	Attorney
Steven C. Shealey, PA	Engineer
Emilia Eich	LE Wilson & Associates, Inc

The following is a summary of the minutes and actions taken at the June 5, 2012 Golden Lakes CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Moyer called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the March 6, 2012 Meeting

Mr. Moyer stated each Board member received a copy of the minutes of the March 6, 2012 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Miller seconded by Mr. Knapp with all in favor the minutes of the March 6, 2012 meeting were approved.

THIRD ORDER OF BUSINESS

Distribution of the Proposed Budget for Fiscal Year 2013 and Consideration of Resolution 2012-1 Approving the Budget and Setting the Public Hearing

The Board reviewed the proposed budget and the following was discussed:

- The Agreement with Mr. Jacobs allows the District to begin assessing developer lots in Eaglebrooke North starting October 1, 2012. A total of 30 lots were added to the assessment roll for Fiscal Year 2013.
- Part of the additional revenue was added to the *Stormwater System* line item in the amount of \$61,174.
- There was Board consensus to leave the budget as presented.

On MOTION by Mr. Miller seconded by Mr. Turner with all in favor Resolution 2012-1, approving the proposed budget and setting a public hearing for August 7, 2012 at 10:00 a.m. at the Club at Eaglebrooke, was adopted.

FOURTH ORDER OF BUSINESS

Manager’s Report

A. Consideration of Resolution 2012-2, Requesting the Polk County Supervisor of Elections to Continue to Conduct the District’s Elections in Conjunction with the General Election

Mr. Moyer reviewed Resolution 2012-2 and the qualifying process for the 2012 election.

On MOTION by Mr. Stevens seconded by Mr. Miller with all in favor Resolution 2012-2, requesting the Polk County Supervisor of Elections continue conducting the District’s elections in conjunction with the General Election, was adopted.

B. Engagement Letter with Berger, Toombs, Elam, Gaines & Frank to Perform the Financial Audit for Fiscal Year Ending September 30, 2012

Mr. Moyer reviewed the engagement letter and noted the fee will remain at an amount not to exceed \$5,000.

On MOTION by Mr. Miller seconded by Mr. Knapp with all in favor the engagement letter with Berger, Toombs, Elam, Gaines & Frank to perform the financial audit for Fiscal Year ending September 30, 2012 was approved.

C. Report on Number of Registered Voters - 854

This item is for informational purposes only.

FIFTH ORDER OF BUSINESS

Attorney's Report

A. Installation of Traffic Calming Devices

Mr. Clark addressed the following regarding traffic calming devices:

- He provided the Board with a memorandum addressing all points to the installation of traffic calming devices.
- CDDs do not have traffic control jurisdiction.
- CDDs can maintain the roads, have striping done, and provide stop bars, crosswalks and other similar items.
- There is no clear authority regarding installation of speed bumps. The District will have to follow county procedures.
- There are liability factors associated with installing speed bumps.
- Mr. Weaver requested Ms. Eich provide the HOA Board and the resident who made the formal request with copies of Mr. Clark's memorandum.

Mr. Clark also reported the following:

- Letters were sent out to the properties surrounding the fence damaged by BB gun bullets. There were no responses.
- He addressed the process for the District to take responsibility for maintaining the easement of Lake Eaglebrooke Way. The District will have to acquire an easement right to maintain the area. The District needs to consider the cost of maintenance and whether it can or should maintain driveways for certain properties only.
- The District has the right to post a sign stating *all bicycles not placed on the bicycle rack will be removed* because it is District property.

On MOTION by Mr. Knapp seconded by Mr. Miller with all in favor the Board authorized an amount not to exceed \$750 to install an additional bicycle rack.

On MOTION by Mr. Stevens seconded by Mr. Turner with Mr. Stevens, Mr. Turner, Mr. Knapp and Mr. Weaver voting aye and Mr. Miller voting nay the purchase and installation of a sign stating *all bicycles not placed on the bicycle rack will be removed* was approved.

- The HOA asked whether commercial vehicles can be stopped from entering the community at the gatehouse if it is known the person lives in the community. The District does not have authority to enforce private deed restrictions.
- Ms. Eich stated there is a gate located at the southwest corner of Eagle View Loop in The Preserves. She asked why it is there and if it can be closed off with the rest of the fence. Mr. Clark responded if the fence belongs to the District and there is no easement or plat requiring the gate be there, the District can install a continuous fence. If it belongs to a different development, the District can only place something on its side of the property. Mr. Weaver and Ms. Eich will review the location and will use discretion on how to proceed.
- The question was asked whether the towing process must start over with a series of warnings being issued if a car which was previously towed repeats parking regulation violations. The rules do not require it and the enforcement procedures can be modified.

<p>On MOTION by Mr. Knapp seconded by Mr. Turner with all in favor paragraph five of the enforcement provisions in the parking restrictions scope of services dated March 1, 2011 was modified to provide no further notice is necessary if there is a subsequent violation when a car has been previously towed.</p>

- Mr. Clark will provide an amended section of the provisions.

SIXTH ORDER OF BUSINESS

Engineer’s Report

Mr. Shealey reported the following:

- The remaining part of the stormwater system was televised and minor issues were identified.
- New technologies will cut pipe repair costs in the future; however the pipe repair work at Vista Hills, which involves two structures and the sidewalk, will be approximately \$35,000.
- Mr. Weaver would like the areas deteriorating above ground addressed.
- The broken skimmer was repaired and the stormwater system certification was resolved with SWFWMD.
- The certification permit for Eaglebrooke North is being handled.

- There was discussion regarding the condition of the stormwater pipes in Vista Hills.

On MOTION by Mr. Turner seconded by Mr. Miller with all in favor the Board authorized Mr. Shealey to secure bids and choose a contractor to repair the stormwater system in Vista Hills and Mr. Moyer to amend the Fiscal Year 2012 budget allocating funds for the repairs.

SEVENTH ORDER OF BUSINESS

CAM Report

Ms. Eich discussed the following:

- A total of 24 vehicles received certified notices for parking violations and four vehicles were towed.
- She is looking into replacement of light poles.
- A new light bulb will be placed in the guardhouse. If it does not work, they will address an electrical issue.
- Securitas was told to contact the electrical company if there is an emergency during the weekend.
- Electric quotes were obtained to install 13 new, 12 foot, metal post lamps in place of Ballard lights. Deal Electric quoted \$19,758.68 and G&G Electric quoted \$19,348.
- She requested a quote from Signs and Specialties to replace signs with one piece signs with raised lettering.
- Landscape maintenance issues were discussed.

On MOTION by Mr. Miller seconded by Mr. Turner with all in favor Ms. Eich was directed to obtain quotes for landscaping services, terminate the current contract and was authorized to contract new landscape maintenance on a month to month basis at a cost not to exceed \$7,000.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

The following was discussed:

- Mr. Weaver provided a list of short and long term capital improvements for discussion.
- The Board discussed having a survey showing the District's ownership.

On MOTION by Mr. Knapp seconded by Mr. Miller with all in favor Mr. Shealey was directed to prepare a survey showing ownership of common area and stormwater systems at a cost not to exceed \$1,000.

- The Board requested a proposal from Mr. Shealey for a detailed survey of the District.
- The following items were added to the capital improvements list:
 - Painting the main gate.
 - An outbound automated gate for consideration with security cameras.
 - Replacing street signs and numbers on poles.
 - Pressure washing sidewalks.
- The Board requested Ms. Eich contact the county and question them on green paint spilled in the community after they marked the streets. If they do not accept responsibility, Ms. Eich was directed to obtain quotes to clean up the paint.
- Mr. Miller noted the speed limit near the entrance has mold on it.
- Mr. Stevens suggested solar panels for the guardhouse and doggy bag dispensers.
- Traffic study was removed from the capital improvement list.
- There was discussion regarding the cost to replace the Ballard lights. The Board requested Ms. Eich contact the electrical companies and look into less expensive options.
- Funds will be included in the Fiscal Year 2013 budget to pressure wash the sidewalks and clean the walls.
- The Board requested quotes to remove the Osprey Landing brick wall and add landscaping with a street light.
- There was Board consensus for Mr. Weaver and Ms. Eich to look into an IP camera system which records 60 frames per second.

NINTH ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

TENTH ORDER OF BUSINESS

Approval of Financial Statements

There being no questions or comments,

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor the financials were approved.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Miller seconded by Mr. Turner with all in favor the meeting was adjourned.

Gary Moyer
Secretary

Rich Weaver
Chairman