

**MINUTES OF MEETING
GOLDEN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Golden Lakes Community Development District was held on Tuesday, November 3, 2015 at 10:00 a.m. at the Club at Eaglebrooke, 1300 Eaglebrooke Boulevard, Lakeland, Florida.

Present and constituting a quorum were:

Rich Weaver	Chairman
John L. Knapp	Vice Chairman
Donald L. Adams	Assistant Secretary
Richard A. Howe	Assistant Secretary
Anthony J. Stevens	Assistant Secretary

Also present were:

Gary Moyer	Manager
Scott D. Clark, Esq.	Attorney
Kriss Y. Kaye, PE	Engineer
JoAnna Likar	LE Wilson & Associates, Inc.

The following is a summary of the minutes and actions taken at the November 3, 2015 Golden Lakes CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Weaver called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the August 4, Meeting

Mr. Moyer stated each Board member received a copy of the minutes of the August 4, 2015 meeting and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Knapp seconded by Mr. Stevens with all in favor the minutes of the August 4, 2015 meeting were approved.

FOURTH ORDER OF BUSINESS

Manager's Report

A. Motion Assigning Fund Balance for Fiscal Year 2015

Mr. Moyer reviewed the proposed assignment of fund balance.

- *Operating Reserve \$146,521.*
- *Reserves – Drainage \$50,000.*
- *Reserves – Renewal & Replacement \$79,560.*
- *Reserves – Roadways \$506,424.*
- *Reserves – Roof \$20,025.*
- *Reserves – Sidewalks \$25,000.*
- *Reserves – Streetlights \$25,000.*

On MOTION by Mr. Stevens seconded by Mr. Howe with all in favor the fund balance was assigned as presented.

B. Consideration of Engagement Letter with Berger, Toombs, Elam, Gaines & Frank to Perform Financial Audit for Fiscal Year 2015

The Board reviewed the engagement letter.

On MOTION by Mr. Adams seconded by Mr. Knapp with all in favor the engagement letter with Berger, Toombs, Elam, Gaines & Frank was approved.

C. Financial Statements as of September 30, 2015

Mr. Moyer reviewed the financial statements. There was discussion regarding utility auditing. Mr. Moyer will look into it.

D. Amendment to Agreement with Severn Trent Services

Mr. Moyer reviewed the amendment to the Severn Trent Services agreement to acknowledge that Severn Trent Services can bill the requesting party for closing document requests, i.e. estoppels.

Mr. Weaver suggested the following revisions to the contract:

- *Strike "Townsquare: If the District elects to obtain this service they will pay to the Manager a monthly fee of \$20 per month for the franchise fee.*
- *Add language stating the estoppel fee is to be paid by either the buyer or seller and not the District.*

On MOTION by Mr. Howe seconded by Mr. Knapp with all in favor the first amendment to the Severn Trent Services agreement was approved as amended.

FIFTH ORDER OF BUSINESS

Attorney's Report

Mr. Clark stated the radar signs are effective. He had nothing additional to report.

SIXTH ORDER OF BUSINESS

Engineer's Report

The following was discussed:

- Mr. Kaye stated there are no structural concerns with the wall as a result of the holes.
- Mr. Weaver requested they inspect it from the resident's side of the wall, if they have not done so.
- There was discussion regarding obtaining the development plans for the wall. Mr. Kaye will check with the County.

SEVENTH ORDER OF BUSINESS

CAM Report

Ms. Liker reviewed the CAM Report and the following was discussed:

- Grandview is requesting to park on the common area grass for their garage sale this weekend.

On MOTION by Mr. Stevens seconded by Mr. Knapp with all in favor the request to park on common area grass was rejected.

- An Eaglebrooke resident notified her many cars are parked outside the gate along Carter Road in the mornings. He expressed safety concerns over this. Discussion ensued and it was determined Carter Road is under the County's jurisdiction.
- Mr. Knapp requested some of the unnecessary signage be removed from the gate area. This will be addressed at the March meeting after Supervisors have a chance to look at the signs.
- A total of 37 vehicles received certified notices and eight vehicles were towed. Three of those vehicles were towed twice.
- There was consensus not to upgrade the barcode decoder until it is necessary.
- Mike's Quality Pools repaired the fountains at the front pool. They provided a quote of \$110 per month for maintenance services. The current vendor charges \$150.

On MOTION by Mr. Knapp seconded by Mr. Adams with all in favor switching fountain maintenance services to Mike's Quality Pools was approved.

- American Access provided a quote to repair the pedestrian gate for \$1,774.50. The Board requested additional proposals to repair and/or replace the gate.
- The contactor for the parking lot lights has to be replaced. A new one was ordered and costs \$996.

EIGHTH ORDER OF BUSINESS

Supervisors Request

The following was discussed:

- Mr. Weaver addressed bicycles that have been chained to the bicycle rack for over a year. Mr. Clark suggested the District adopt a policy to remove them.

On MOTION by Mr. Stevens seconded by Mr. Howe with all in favor bicycles left over a long period of time will be treated as abandoned, removed from the bicycle rack, stored for 30 days and if they are not claimed they are to be donated.

- Mr. Stevens discussed cars parked facing traffic at one particular property. Mr. Knapp will serve as a liaison with the Deputy to address these types of issues.
- After further review, Mr. Clark noted removal of abandoned property is a law enforcement driven process. He recommended they contact the Sheriff's Office regarding abandoned property. The motion previously passed was tabled.

NINTH ORDER OF BUSINESS


Adjournment

There being no further business,

On MOTION by Mr. Knapp seconded by Mr. Stevens with all in favor the meeting was adjourned.



Gary Moyer
Secretary



John L. Knapp
Vice Chairman