

**MINUTES OF MEETING
GOLDEN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Golden Lakes Community Development District was held on Tuesday, June 7, 2016 at 10:00 a.m. at the Club at Eaglebrooke, 1300 Eaglebrooke Boulevard, Lakeland, Florida.

Present and constituting a quorum were:

Rich Weaver	Chairman
John L. Knapp	Vice Chairman
Donald L. Adams	Assistant Secretary
Richard A. Howe	Assistant Secretary
Anthony J. Stevens	Assistant Secretary

Also present were:

Gary Moyer	Manager (Via Telephone)
Scott D. Clark, Esq.	Attorney (Via Telephone)
Steven C. Shealey, PE	Engineer
JoAnna Likar	LE Wilson & Associates, Inc.

The following is a summary of the minutes and actions taken at the June 7, 2016 Golden Lakes CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Weaver called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 1, 2016 Meeting

Mr. Moyer stated each Board member received a copy of the minutes of the March 1, 2016 meeting and requested any corrections, additions or deletions.

There being none,

On MOTION by Mr. Howe seconded by Mr. Knapp with all in favor the minutes of the March 1, 2016 meeting were approved.

FIFTH ORDER OF BUSINESS

Manager’s Report

A. Financial Statements as of April 30, 2016

Mr. Moyer reviewed the financial statements and reported the District has collected 93% of its non-ad valorem assessments.

There being no questions or comments from the Board, the next item followed.

B. Acceptance of the Audit for Fiscal Year 2015

Mr. Moyer reviewed the financial audit for Fiscal Year 2015 and indicated it was a clean audit and the District is not in a state of financial emergency.

On MOTION by Mr. Knapp seconded by Mr. Stevens with all in favor the financial audit for Fiscal Year 2015 was accepted and the District Manager was authorized to file the audit with the appropriate State officials.

C. Distribution of the Proposed Budget for Fiscal Year 2017 and Consideration of Resolution 2016-02 Approving the Budget and Setting the Public Hearing

Mr. Moyer presented the proposed budget for Fiscal Year 2017, which keeps assessments the same as the current fiscal year.

- There was discussion regarding Securitas’ request for a fee increase.
- Mr. Moyer will take funds from *R&M – Stormwater System* and adjust it accordingly to allocate the increase in *Contracts – Security Services*.

On MOTION by Mr. Knapp seconded by Mr. Howe with all in favor Resolution 2016-02, approving the budget for Fiscal Year 2017 and setting the public hearing for August 9, 2016 at 10:00 a.m. at the Club at Eaglebrooke, was adopted.

FOURTH ORDER OF BUSINESS

Discussion of Utilities Ordinance

Mr. Weaver provided a brief overview and the following was discussed:

- 1120 View Point Way experienced low flow rate. A plumber found the issue is with the cleanout at the road within the utility easement.
- Mr. Weaver spoke with the County and found out the County passed an ordinance in 2012 where they no longer take responsibility for the utilities within the utility easement.
- The developer had to build the infrastructure to County standards and the utilities within the easement were deeded to the County.

- There is an agreement between the developer and the County showing the County accepted the constructed utilities.
- Mr. Clark reviewed his memorandum, which was distributed to the Board and is attached hereto as part of the public record. He recommended the Board authorize him to send a letter to the County relaying the incidents which have occurred. The systems were built to specification and were accepted by the County for maintenance. It is his opinion the County cannot decide they are not going to maintain portions of the system anymore.
- Mr. Shealey stated the original construction the County accepted responsibility and ownership of was the main sewer line, the main water line and the service lines up to the meter or the cleanout. If the break is on the homeowner's side of the service lateral, it is the homeowner's responsibility regardless of whether it is within the utility easement.
- Mr. Weaver questioned whether the homeowner can try to shift responsibility to the District. Mr. Clark responded the District has never undertaken responsibility for maintaining those lines.
- The Board questioned what the next step would be if the County does not respond positively to the letter. Mr. Clark explained there is an appeal process within the County Code, which would likely be the next step.

On MOTION by Mr. Knapp seconded by Mr. Adams with all in favor District Council was authorized to pursue this matter with the County to its conclusion.

SIXTH ORDER OF BUSINESS

Attorney's Report

The following was discussed regarding the adoption of rules regarding trespassing on private property and parking on private property.

- If someone is parking on private property, a tow sign needs to be posted so the towing company can deal with it.
- Trespass on publicly owned property is a different issue. Mr. Clark requested the Board identify the problem areas.
- The following areas were identified:
 - Entrance to The Preserves.

- Common landscape area at Grandview.
- The large common area behind the Club at Eaglebrooke.
- The question was asked if a resolution can be adopted to keep both residents and non-residents from crossing common area to fish on some of the ponds. Mr. Clark explained it is difficult to take public property and say no trespassing unless it is going to be strictly enforced. *No Trespassing and No Fishing* signs can be posted at the ponds and enforced for people fishing.
- There was discussion on various incidents with people trespassing to fish. Mr. Clark stated particular areas can be posted as *no trespassing* areas and it can be enforced; however, the District needs to define a specific policy in order for the Sheriff to enforce.
- Mr. Clark recommended posting signs at the entrances to every community.
- Ms. Likar noted 49 vehicles received certified notices of towing. There was Board consensus that the only vehicles eligible for towing are those where a signed return receipt was received or the notice was refused for signature.
- Mr. Weaver and Mr. Clark will meet to review locations of where to post towing signs. A recommendation will be brought before the Board at the August meeting.

SEVENTH ORDER OF BUSINESS

Engineer's Report

A. Discussion of Storm System Condition in Osprey Landing

Mr. Shealey reported the following:

- He was able to find another contractor after the March meeting who opined it is not cost effective to clean every inch of the storm system before they are televised.
- After televising the storm system no structural deficiencies were found with the pipe near the Osprey Landing depression. The depression can be filled with dirt and built back up.
- There are three areas that could not be televised.
 - One of the cross drains is blocked with construction debris, which has probably been there since the beginning.
 - The bottom of one of the pipes located across the cul-de-sac has four inches of sand in it.

- The third area is the pipe in Area C of the map, which is flooded. This is likely due to an elevation issue.
- He requested a proposal to clean and televise the first two areas as well as figure out a way to televise Area C. Area C is complex because divers need to go in the lakes on both sides, close the pipes and pump the water out of the system. Once the area is televised, the divers have to go back in and pull the plug. The estimated cost is just under \$6,000.
- The Board directed Mr. Shealey to obtain pricing to line the pipes at Osprey Landing.

On MOTION by Mr. Adams seconded by Mr. Howe with all in favor the Board authorized the cleaning and televising of the areas as outlined above by LMR Construction at a cost not to exceed \$6,000.

- There are a couple of SWFWMD permit inspections which will be conducted.
- The Board requested the pump house at the Golf Course be pressure washed.
- The Board recalled previous discussions to price out a French Drain system and discuss how the cost would be prorated to the homeowners whose properties back up to the wall in Grandview and Cascades.

EIGHTH ORDER OF BUSINESS

CAM Report

Ms. Likar reviewed the CAM Report, a copy of which is attached hereto and made a part of the public record. The following was discussed:

- She will get an estimated completion date from Mr. Fontaine on correction of the grate issue.
- There was discussion regarding drafting an informative insert for the magazine mail out, notifying residents to call Polk County if their utility covers are missing.
- Towing notices were sent to 49 vehicles. Eight vehicles were towed, five of which have been previously towed.
- B&G provided a quote to trim the trees along Eaglebrooke Boulevard, the trees hanging over entrance signs, the trees along Eagle Ridge Boulevard entering into The Preserve and to remove the four dead pine trees for a total cost of \$4,400.

On MOTION by Mr. Knapp seconded by Mr. Howe with all in favor the quote from B&G was approved at a cost not to exceed \$4,400 and staff was directed to use funds from the appropriate line item in the budget.

- American Access provided a proposal to paint the decorative pieces on the gate at a cost of \$930. Ms. Likar also contacted Mike’s Painting who quoted \$850.
- Mr. Knapp suggested removing the gates which have not been opened in over ten years.

On MOTION by Mr. Knapp seconded by Mr. Stevens with all in favor painting the gate was approved at the discretion of the Chairman based on the lowest formal proposal received.

- Securitas provided a proposal of two options for a fee increase. The first is for a \$.25 wage rate increase, which would result in a total annual increase of \$4,368. The second option is for a \$.50 wage rate increase, which would result in a total annual increase of \$7,512. They have not had an increase in three years. He is willing to negotiate and lower the bill rate.

On MOTION by Mr. Knapp seconded by Mr. Adams with all in favor raising the security officer and site supervisor wages by \$.50 per hour was approved with a total bill rate of \$15.88 per hour effective October 1, 2016.

- The total cost to purchase two speed limit signs for Grandview and post them on one pole is \$100.34. Staff was directed to post the signs in accordance with DOT standards.
- The Grandview HOA requested the District not allow their property owners and renters in unless they have barcodes. The Board indicated the attorney advised them against it.

NINTH ORDER OF BUSINESS

Supervisors Request

The following was discussed:

- Mr. Knapp addressed issues with the gate on the outbound side. He was told the District has the best system and belts available. He suggests getting and estimated life expectancy on the belts so they can be replaced as a preventative maintenance

measure. There was Board consensus to move forward with preventative maintenance of the outgoing gate belts.

- The Board requested new tape for the gate arms.
- There was discussion regarding the condition of the mailboxes, which is an HOA issue.
- Mr. Stevens reminded the Board to file their Form 1 Statements of Financial Interests with the Supervisor of Elections.
- Mr. Stevens discussed the condition of the pavers at the front entrance. The Board requested pricing to repair the pavers.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Knapp seconded by Mr. Howe with all in favor the meeting was adjourned.



Gary Moyer
Secretary



Rich Weaver
Chairman