

**MINUTES OF MEETING
GOLDEN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Golden Lakes Community Development District was held on Tuesday, June 7, 2011 at 10:00 a.m. at the Club at Eaglebrooke, 1300 Eaglebrooke Boulevard, Lakeland, Florida.

Present and constituting a quorum were:

Rich Weaver	Chairman
John L. Knapp	Vice Chairman
Anthony J. Stevens	Assistant Secretary
Michael Turner	Assistant Secretary

Also present were:

Gary Moyer	Manager
Scott Clark	Attorney
Steven C. Shealey, PA	Engineer
Lou Ellen Wilson	LE Wilson & Associates, Inc.

The following is a summary of the minutes and actions taken at the June 7, 2011 Golden Lakes CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Weaver called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Organizational Matters

A. Oath of Office of Newly Appointed Supervisor (Anthony J. Stevens)

Mr. Moyer, being a Notary Public of the State of Florida, administered the Oath of Office to Mr. Stevens and a copy of the signed oath is attached hereto and made part of the public record.

B. Election of Officers, Resolution 2011-2

The Board agreed to retain the officer structure and adding Mr. Stevens as an Assistant Secretary.

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor Resolution 2011-2, retaining the officer structure and adding Mr. Stevens as an Assistant Secretary, was adopted.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 1, 2011 Meeting

Mr. Weaver stated each Board member received a copy of the minutes of the March 1, 2011 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor the minutes of the March 1, 2011 meeting were approved.

FOURTH ORDER OF BUSINESS

Distribution of the Proposed Budget for Fiscal Year 2012 and Consideration of Resolution 2011-3 Approving the Budget and Setting the Public Hearing

The Board reviewed the proposed budget and the following was discussed:

- A debt service payment will be made on November 1, 2011 on the remaining balance of the bank note, which is \$172,000. This will save the District money on interest.
- The \$57,000 that would have been paid in interest was placed in a reserve line item for roadways.
- A line item, *R&M - Stormwater System*, was added in the amount of \$10,000 for work on the drainage system as suggested by Mr. Shealey
- A line item, *R&M - Ponds*, was added in the amount of \$6,500.
- A line item, *R&M - Security Cameras*, was added in the amount of \$8,000.
- This budget does not increase the assessments and keeps them at the same level as the fiscal year 2011 budget.

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor Resolution 2011-3, approving the proposed budget for fiscal year 2012 and setting the public hearing for August 9, 2011, was adopted.

FIFTH ORDER OF BUSINESS

Acceptance of the Financial Audit for Fiscal Year Ending September 30, 2010

Mr. Moyer reviewed the financial audit and highlighted the following:

- The third paragraph on page one states, "In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial

position of the governmental activities and the major fund of the district as of September 30, 2010.” This is representative of a *clean audit*.

- Page 27 concludes the auditor did not identify any deficiencies in internal control over financial reporting they consider to be material weaknesses.
- Page 28 states, “The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Governmental Auditing Standards*.”
- No recommendations were made in the *Management Letter*. It states, “Golden Lakes CDD has not met one or more of the conditions described in Section 218.503(1). Florida Statutes and is not in a state of financial emergency.”

On MOTION by Mr. Turner seconded by Mr. Stevens with all in favor the financial audit for fiscal year 2010 was accepted.

A. Report on Number of Registered Voters - 822

This item is for informational purposes only.

SEVENTH ORDER OF BUSINESS

Attorney’s Report

Mr. Clark reported the following:

- Stepp’s Towing Service and Maurice’s Towing did not agree to sign the contract provided by the District attorney. Another towing company was contacted and they also do not sign contracts.
- Polk County has an ordinance regulating towing companies. Towing signs must be posted in order for vehicles to be towed away. If a towing company tows a car and there is no sign posted, they are fined \$500. After three incidents they can be put out of business for a period of time.
- Stepp’s Towing Service is willing to enter into a simple one page agreement. Mr. Clark reviewed the agreement and does not object to the form of the agreement. They will waive the charge for the signs.
- The Board discussed possible processes for working with Securitas and the towing company. Revisions may need to be made to the post orders.

On MOTION by Mr. Weaver seconded by Mr. Knapp with all in favor the Stepp's Towing Service agreement was approved with modifications to the expiration.

- The stormwater easement between the District and the golf course could not be determined. A new stormwater easement was signed and recorded.
- Mr. Clark was on a conference call with Bank of America. They had some trouble convincing them to honor what the agreement said, which was that it could be paid on November 1, 2011. After further discussion they agreed to allow the District to pay it off on November 1, 2011.

EIGHTH ORDER OF BUSINESS

Engineer's Report

Mr. Shealey reported the following:

- The flood zone map issue is still uncertain. There is still no resolution from the county. Mr. Shealey will continue to follow up.

B. Proposals for Eaglebrooke Stormwater Pond Areas

The following was discussed:

- Mr. Shealey obtained updated proposals for the stormwater ponds. Crosscreek Environmental, Inc. provided two quotes for a total of \$7,037.
- The Board discussed the possibility of ongoing stormwater pond maintenance.
- Mr. Weaver requested Mr. Shealey come up with a checklist of items the Board needs to be concerned with in the District.

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor both proposals from Crosscreek Environmental, Inc were approved for the work to the stormwater ponds and subsequent vendors will be looked into for maintenance work.

C. Proposal for Televising the Storm System Crossing at Vista Hills Drive

Mr. Shealey reviewed the proposal from Bay Area Environmental Services, Inc to televise the storm system for a total of \$780.

On MOTION by Mr. Turner seconded by Mr. Stevens with all in favor the Board authorized the televising of the storm system by Bay Area Environmental Services, Inc. at a cost not to exceed \$1,000.

NINTH ORDER OF BUSINESS

CAM Report

Ms. Wilson distributed her status report and the following was discussed:

- The retention area preserve was cut again and the weed killer is working. The trash was removed as well.
- The chain link fence in the Preserve had to be repaired in two areas due to a mini tornado.
- The wall painting and lettering is complete.
- A meeting is scheduled with Mary Jo next week to go over a finalized list. They have been waiting for the rainy season.
- Mr. Weaver mentioned the common area in Grandview looks 'horrible'.
- Ms. Wilson asked if the Board was able to look at the two light poles and which company they prefer to go with.

Mr. Knapp MOVED to approve the proposal from Lyle Painting to paint 113 light poles at a cost of \$10,735 and Mr. Stevens seconded it.

- Mr. Weaver wants to make sure the light poles missing parts get repaired before they are painted. Ms. Wilson will verify the light poles have been repaired.

On MOTION by Mr. Knapp seconded by Mr. Stevens with all in favor the previous motion was amended to approve the proposal from Lyle Painting to paint 113 light poles owned by the District after verifying they are complete at a cost of \$10,735.

- A proposal was obtained to refurbish the bathroom inside the guardhouse. Keyfer's Vinyl Tek, Inc. quoted \$1,100 to replace the vanity with the sink and faucet, install 25 yards of laminate wood flooring in the entire guardhouse, and replace the toilet.

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor the proposal from Keyfer's Vinyl Tek, Inc. was approved at a cost not to exceed \$1,100.

- Two proposals were obtained for camera security systems. Hoppen Home Systems quoted \$4,670.25 and Devcon Security Services Corporation quoted \$2,855. Ms. Wilson will get more specifications.
- The roving guards have started their weekly inspections. A copy of a draft letter to notify homeowners their vehicles will be towed if there is a second incident was provided to the Board for review. Mr. Clark will revise the letter and send it to Ms. Wilson.
- Mr. Stevens mentioned the sidewalk on the corner of Osprey Landing Drive and Reflections Lake Loop has exposed pipes and holes. There was discussion as to who is responsible for the repairs. If they are within the right-of-way, the District will have to maintain the sidewalk for safety issues. There may be something in the covenants making the homeowner responsible. It may also be the county who is responsible.

TENTH ORDER OF BUSINESS

Supervisors' Requests

The following was discussed:

- Mr. Knapp asked if there is any danger to ingesting or touching reclaimed water. Several residents were concerned after reclaimed water came out of sprinkler heads getting all over bicycles in the bicycle rack. He requested the sprinkler heads near the bicycle racks be capped. It was noted that reclaimed water is not dangerous.
- Mr. Knapp discussed issues with school buses. One of the school buses in the morning comes off the road onto the pavers and stops on Eaglebrooke Property blocking traffic. There is also traffic chaos in the afternoon with parents picking up their kids. Mr. Weaver suggested contacting Mr. Fred Murphy to request the bus pulls further up the road and away from the entrance due to safety issues. Mr. Moyer will send a letter on District letterhead to Mr. Murphy addressing this issue.
- It was noted that the regularly scheduled meeting on August 2, 2011 will be cancelled and the Board will meet on August 9, 2011 when the budget public hearing is held.

ELEVENTH ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

TWELFTH ORDER OF BUSINESS

Approval of Financial Statements

The Board reviewed the financials statements and Mr. Moyer noted the District collected 85% of its assessments.


On MOTION by Mr. Turner seconded by Mr. Stevens with all in favor the financial statements were approved.

THIRTEENTH ORDER OF BUSINESS


Adjournment

There being no further business,

On MOTION by Mr. Weaver seconded by Mr. Knapp with all in favor the meeting was adjourned.



Gary Moyer
Secretary



Rich Weaver
Chairman