

**MINUTES OF MEETING
GOLDEN LAKES
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Golden Lakes Community Development District was held on Tuesday, March 6, 2012 at 10:00 a.m. at the Club at Eaglebrooke, 1300 Eaglebrooke Boulevard, Lakeland, Florida.

Present and constituting a quorum were:

Rich Weaver	Chairman
John L. Knapp	Vice Chairman
Corey Miller	Assistant Secretary
Anthony J. Stevens	Assistant Secretary
Michael Turner	Assistant Secretary

Also present were:

Gary Moyer	Manager
Scott Clark	Attorney
Steven C. Shealey, PA	Engineer
Emilia Eich	LE Wilson & Associates, Inc
Lou Ellen Wilson	LE Wilson & Associates, Inc

The following is a summary of the minutes and actions taken at the March 6, 2012 Golden Lakes CDD Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Moyer called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Approval of the Minutes of the November 1, 2011 Meeting

Mr. Moyer stated each Board member received a copy of the minutes of the November 1, 2011 meeting and requested any corrections, additions or deletions.

The Board made one change, which will be incorporated in the amended copy of the minutes.

The record will reflect Mr. Turner joined the meeting.

On MOTION by Mr. Knapp seconded by Mr. Stevens with all in favor the minutes of the November 1, 2011 meeting were approved as amended.
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THIRD ORDER OF BUSINESS

Manager’s Report

A. Discussion of General Election Process

Mr. Moyer reviewed the general election process for 2012. The qualifying period is from noon, June 4, 2012 to noon, June 8, 2012. Anyone interested in running needs to contact the Polk County Supervisor of Elections. The qualifying information will be posted on the District website. Seats #4 and #5 are up for election in November.

B. Acceptance of Financial Audit for Fiscal Year 2011

Mr. Moyer reviewed the financial audit and pointed out the following:

- The auditor states in their report *the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of September 30, 2011.* This means it is a ‘clean’ audit.
- On page 27 the report indicates they did not find any deficiencies in internal control over financial reporting they consider to be material weaknesses.
- On page 28 they indicate the results of their tests disclosed no instances of non compliance or other matters required to be reported under *Government Auditing Standards.*
- They made no recommendations in the preceding audit report.
- Page 30 states *Golden Lakes CDD has not met one or more of the conditions described in Section 218.503(1), Florida Statutes.* This means the District is not in a state of financial emergency.
- Page 26 notes the District redeemed the Series 2007 Road Improvement Note on November 1, 2011.

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor the financial audit for Fiscal Year 2011 was accepted.

FOURTH ORDER OF BUSINESS

Attorney’s Report

There being no report, the next item followed.

FIFTH ORDER OF BUSINESS

Engineer’s Report

Mr. Shealey reported the following:

- The rest of the storm system is being televised at the south end of the development. The work will be completed by Friday, March 9, 2012 and a report will be available the following week.
- Mr. Moyer requested Mr. Shealey send him a summary of the report and he will forward it to the Board.
- The stormwater system certification documents were submitted. There was one structure with a broken skimmer and the information was forwarded to Ms. Eich.
- With regard to parking on the easement off of Lake Eaglebrooke Way, the plat was pulled and there is an ingress/egress easement for Lots 13, 14 and 15, which was dedicated to be maintained by the HOA.
- The drainage structures discussed at the previous meeting need to be rebuilt. They are waiting until all televising is done before the contractor is authorized to rebuild the drainage structures. Mr. Shealey is trying to obtain the as-builts, but is having difficulties obtaining them. The as-builts will be requested from the engineer as well as SWFWMD as an official records request.

SIXTH ORDER OF BUSINESS

CAM Report

Ms. Eich reviewed her status report and the following was discussed:

- Replacement shrubs will be installed throughout the community and both sides of the clubhouse entrance will have new landscaping. The estimated cost is \$1,475.
- A vehicle parked on Lake Eaglebrooke Drive was towed on January 30, 2012. The question was asked whether a car, which has already been towed, needs to go through the citation process again if they park the vehicle in a no parking zone. Mr. Clark stated he will verify, but believes they have to go through the citation process. There was Board consensus to review the towing rule in order to be able to tow a vehicle, which has previously been towed, without going through the citation process.
- The HOA requested the CDD consider draft consent for towing vehicles off private property. Several vehicles are being parked on vacant residential lots or property owned by the developer. They want to know if the property owner can delegate authority to the CDD to follow the same towing process as with common areas. Mr. Clark responded the District cannot do this because the structure of the District's towing rule relies on property being owned by the District. Enforcing towing on

property which does not belong to the District exposes the District to liability. Notice requirements are also different for private properties.

- Several barcodes in the system have not been working. Jim William’s Fence will clean the barcode scanner and repair the exit side of the gate because it is not closing.
- A total of 1,000 warning tickets for towing were ordered.
- The pump house in Grandview is scheduled to be power washed.
- Two quotes were obtained for tree trimming in common areas. ValleyCrest submitted a quote in the amount of \$4,365. B&G Tree Service submitted a quote in the amount of \$8,687.50. Mr. Moyer stated \$5,000 has been allocated in the budget for tree trimming, \$2,000 of which has already been spent.

On MOTION by Mr. Knapp seconded by Mr. Turner with all in favor the proposal from ValleyCrest in the amount of \$4,365 was approved.

- Ms. Eich will talk with ValleyCrest and see if they can lower their price.
- Deal Electric submitted a proposal in the amount of \$24,018.68 to install post lamps at the entrances and post lights to illuminate the entrance area at Osprey Landing. The Board directed staff to obtain a proposal from TECO to add a light to the existing system. The Board questioned how much lighting is needed. Ms. Eich will confirm the number of lights needed and request more quotes.
- Mr. Knapp presented an email from several veterans requesting the installation of a flagpole at the front entrance. They will raise funds to pay for the flagpole through donations. They are requesting the District pay for maintenance of the pole and flag replacements.

On MOTION by Mr. Miller seconded by Mr. Knapp with all in favor the installation of a flagpole for the United States of America Flag only was approved once funds are raised with the condition the veterans are responsible for the replacement and retirement service of the flag.

- The Board reviewed proposals for fencing near Grandview and The Preserves.
 - Jim Williams Fence submitted a proposal for \$19,532.
 - Witt Fence Company submitted a proposal for \$24,260.

- Danielle Fence submitted a proposal for \$24,210.
- The fence from Witt Fence Company and Danielle Fence are the same type of fence.
- The Board questioned the need to spend this amount of money on a fence because of two households, which are shooting targets behind their property.
- The Board directed staff to send letters to homes in the area where shots are originating from stating it is a recurring safety issue causing property damage and requesting this action cease. The letter will also state if shooting continues the District will file a formal complaint, taking both criminal and civil action.
- Mr. Weaver requested the Board individually email Ms. Eich and Mr. Moyer with capital improvement ideas.
- The Board reviewed requests from residents.
 - *Requiring contractors and owners to park on one side of the road instead of both sides.* The Board cannot enforce parking only on one side. The recommendation was made residents call the non-emergency police number and request vehicles be cited for blocking the street.
 - *School Bus Stops – people are blocking traffic.* This is a Polk County School Board issue. The Board directed Mr. Moyer to write a letter to the Polk County School Board.
 - *Mr. Brian Ahearn requests speed bumps be placed 15 yards west of the entrance, 15 yards west of the entrance to Clearpointe Way, and posting “Speed Calming Devices” signs.* The residents requesting this were invited to attend the meeting. Mr. Clark stated there are jurisdictional questions for speed control devices on public roads. The county may have exclusive jurisdiction over this. This is also an expensive investment. The Board directed staff to look into whether the District has jurisdiction to install speed bumps.
 - *Issues with adjacent property owners shooting BB guns into the fence. Several concerns received specifically from pedestrians and residents in the affected areas.* This item was previously discussed in the meeting.

SEVENTH ORDER OF BUSINESS**Supervisors’ Requests**

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

NINTH ORDER OF BUSINESS

Approval of Financial Statements

Mr. Moyer reviewed the financial statements and reported the District collected 76% of its assessments. This time last year the District collected 79%. The District is \$20,000 under budget in all categories.

Mr. Weaver requested staff list action items discussed. Ms. Eich will email a follow-up list to the Board.

On MOTION by Mr. Turner seconded by Mr. Knapp with all in favor the financials were approved.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Knapp seconded by Mr. Turner with all in favor the meeting was adjourned.

Gary Moyer
Secretary

Rich Weaver
Chairman